

Government of the People's Republic of Bangladesh
Ministry of Civil Aviation and Tourism
Tourism-2 Branch
www.mocat.gov.bd

No-30.00.0000.016.25.001.18-223

Dated: 28.08.2018

From : Mohammad Mahbubur Rahman Bhuiyan
Deputy Secretary

To : Chief Accounts Officer
Ministry of Civil Aviation and Tourism
AGB Bhaban, Segunbagicha, Dhaka

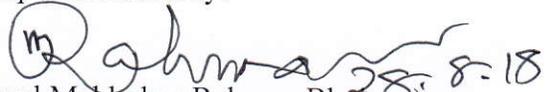
The undersigned is directed to convey the sanction of Government of the People's Republic of Bangladesh in favour of the following delegation of the Ministry of Civil Aviation and Tourism (MoCAT) for attending "Tourism Expo Japan-2018" to be held in Tokyo, Japan from 20-23 September 2018:

1.	Mr. Md. Emran, Additional Secretary, Ministry of Civil Aviation and Tourism	Team Leader
2.	Ms. Sabera Akhter, Deputy Secretary, Ministry of Civil Aviation and Tourism	Member
3.	Mr. A. K. M. Rafiqul Islam, Deputy Director, Bangladesh Tourism Board	Member
4.	Ms. Taharin Touhida, Assistant Director, Bangladesh Tourism Board	Member

02. The approval is subject to the following terms and conditions:

- a) The above mentioned delegates (officials) will be treated as on duty during the period of the "Tourism Expo Japan-2018";
- b) All expenses related to this visit will be borne by Bangladesh Tourism Board;
- c) They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- d) The delegation would leave Dhaka for Tokyo, Japan on 19 September 2018 or nearest possible date and would leave Tokyo, Japan for Dhaka on 24 September 2018 or nearest possible date;
- e) After attending they will submit a report on "Tourism Expo Japan-2018" to this Ministry within two weeks of their return.

03. This order has been issued with the approval of the competent authority.


(Mohammad Mahbubur Rahman Bhuiyan)
Deputy Secretary
Phone No. 88 02 954 0839 (O)
Email: ds.tourism2@mocat.gov.bd

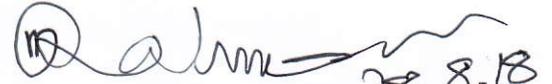
P.T.O

No-30.00.0000.016.25.001.18-223(17)

Dated: 28.08.2018

Copy for kind information and necessary action to (not according to seniority)

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka
2. Senior Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (Atten: Senior Assistant Secretary, Consular Section-With request to issue a Note Verbale in favor of the delegation)
3. H.E. Ambassador, Embassy of Japan in Dhaka, Bangladesh
4. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Tokyo, Japan
5. Mr. Md. Emran, Additional Secretary, Ministry of Civil Aviation and Tourism, Dhaka
6. Chief Executive officer, Bangladesh Tourism Board, Dhaka
7. Director General, Immigration & Passport, Agargaon, Dhaka
8. Controller, Foreign Exchange Policy Division, Bangladesh Bank, Dhaka
9. P. S to Minister, Ministry of Civil Aviation and Tourism, Dhaka
10. P. S to Secretary, Ministry of Civil Aviation and Tourism, Dhaka
11. Ms. Sabera Akhter, Deputy Secretary, Ministry of Civil Aviation and Tourism, Dhaka
12. Director, Hazrat Shahjalal International Airport, Dhaka
13. Mr. A. K. M. Rafiqul Islam, Deputy Director, Bangladesh Tourism Board, Dhaka
14. Ms. Taharin Touhida, Assistant Director, Bangladesh Tourism Board, Dhaka
15. Assistant Programmer, Ministry of Civil Aviation and Tourism, Dhaka
16. P.O to Additional Secretary (Biman & CA/ Planning), Ministry of Civil Aviation & Tourism, Dhaka
17. P.O to Joint Secretary (Tourism), Ministry of Civil Aviation & Tourism, Dhaka



(Mohammad Mahbubur Rahman Bhuiyan)
Deputy Secretary